

EUROPEAN FEDERATION OF INTERNAL MEDICINE

ADMINISTRATIVE COUNCIL Meeting

On: Wednesday 23 October 2012, Madrid, Spain

Minutes

General Assembly

1. Apologies and Welcome (Ramon Pujol)

Ramon Pujol thanked the Spanish hosts for organising this meeting and welcoming EFIM in Madrid. As a member of the Spanish society of Internal Medicine Ramon welcomed the Administrative Council members in Madrid with open heart.

Minutes of the General Assembly in Athens 23 October 2011 were approved.

Ramon Pujol excused those who had sent their apologies for this meeting: Briner Verena Swiss Society of General Internal Medicine, Ceska Richard Czech Society of IM, Chris Roseveare Society of Acute Medicine, UK Horky Karel Czech Society of IM, J Rhidian Dowdle RCP UK, Katsilambros Nicholas Greek Society of Internal Medicine, Lejniaks Aivars Latvian Society of internal Medicine, Lovic Branko Serbian Society of Internal Medicine, Mannucci Pier ITALY, Martinsons Agris Latvian Society of internal Medicine, Markus Peck-Radosavljevic Austrian Society of IM, Perrier Arnaud Swiss Society of General Internal Medicine, Persson Jerker Swedish society of IM, Philip Dyer UK, Pörsti Ilkka, Finnish Society of IM, Reardon Michael Irish Society of Internal Medicine Semple Colin UEMS Section Internal Medicine, Zivkovic Radmila Serbian Society of Internal Medicine.

2. Report of the President (Ramon Pujol)

Ramon Pujol introduced the latest EFIM projects, decisions and the status on EFIM flagships. He then mentioned ESIM Winter in Saas Fee Switzerland and ESIM Summer Kusadasi. He also talked about the completed projects among which are:

- Increased visibility and communication with national societies.
- Increased contacts with subspecialties as still in progress.
- ESIM: Run a second school/year (January 2011).
- Change fellowship criteria, create awards.
- Young internists: create an assembly, give structures.

As future EFIM projects the following were mentioned:

EFIM Congresses has changed the name to EUROPEAN CONGRESS OF IM (ECIM), EFIM ½ day at a National Societies congress, EFIM update courses in internal medicine , the project on organising EFIM Generalists and Specialists Meeting, that can be a joint event in one of Europe`s big cities.

Ramon Pujol stressed the importance of EFIM as an organisation brand and pointed out that EFIM should be introduced to EU and sold to the decision makers. Marketing policy should be strengthened to be able to achieve this.

He then thanked Werner Bauer who is leaving the Executive Committee. Ramon stated that Werner Bauer will stay in the EC running the Fellowship programme.

3. Report of the Secretary General (Jan Willem Elte)

Jan Willem Elte presented the AC Council with the report mentioning the teleconferences between the EC members and the secretariat and the activities that EC members were involved like the travel for the bilateral meetings with the following National Societies: London (UK), Paris (F), Tel Aviv (Isr) and Lisbon (Po). The meetings held for EFIM future congresses in Madrid, Geneva, Prague and Paris and the brainstorming meetings held in Sitges and Palma De Mallorca were mentioned. EFIM did have two meetings in Brussels: one strategic session and another meeting for the congress planning document. JW Elte thanked Aneta Trajkovska from Congrex Belgium for the support given. Jan Willem stated that EFIM is confident about the future but EFIM needs strong support from the National societies. .

4. Report of the Treasurer (Faustino Ferreira)

Faustino Ferreira presented the financial report of 2011 stressing out the negative impact from the past two congresses in Sweden and in Athens. High hopes are given to Madrid Congress and improvement of the current and future financial situation. He then presented the current dues collected from EFIM members in 2012 and presented final numbers received in 2012 as negative. Furthermore budget for 2013 was presented with a positive outcome and was at the same time approved by the members of the EFIM AC.

5. Any other business - none mentioned.

6. Next meeting will take place during EFIM Congress in Prague 2 - 5 October 2013.

1. Administrative Council

Present: Please find list of attendees attached

Excused: please see the list above.

2. Minutes of the Administrative Council Meeting, Tel Aviv 30 March 2012 (Ramon Pujol)

Minutes were approved.

3. Re- election EFIM Treasurer (Ramon Pujol)

Faustino Ferreira was re - elected as an EFIM Treasurer by acclamation. He will serve EFIM EC for another two years.

4. Appointment of Nica Cappellini as EFIM President (amon Pujol)

Nica Cappellini was appointed EFIM President by Ramon Pujol who passed his position in the EFIM EC. Nica Cappellini accepted EFIM President position with pleasure and said that she will have a hard role trying to follow and finish what Ramon Pujol achieved as EFIM President in the past two years. Nica thanked Ramon for his great support and efforts he put in the Federation and added that she will try hard to make EFIM successful federation. Nica also said that Ramon will stay on the board of the federation and in close contact with the National Societies organising the Bilateral Meetings and structuring the Generalists and Specialists Meeting.

5. Thank you to leaving members of the EC (Nica Cappellini)

Nica Cappellini thanked Werner Bauer for his support in the past 4 years as a EFIM president and EFIM past president and also informed the AC members that Werner will stay active in the EFIM Fellowship project as a Chief Fellow Officer.

6. Elections EFIM President Elect

Shirley Rigby and Lubos Kotik volunteered to assist Jan Willem Elte in the election process.

Both candidates for the seat of President Elect, Frank Bosch and Serhat Unal presented short summary on their views for EFIM future.

Johannes Koebberling asked Frank Bosch how is he planning to increase EFIM income for the future on which Frank replied that EFIM should benefit from European institution based in Brussels and increase membership fee.

During the voting, Johannes Kobberling asked EFIM EC for a solution if votes are equal. It was decided to do a second vote.

Frank Bosch was elected by 23 votes against 11 and nominated President Elect.

7. Upcoming Congresses 2013, 2014

Prague 2013 (Richard Ceska/Lubos Kotik)

Prof Ceska gave a presentation about ECIM 2013 representing a EFIM flagship.

The event is going to take place in Prague 2 - 5 October and the registrations have been already opened. EFIM profit is guaranteed. The congress will be hosted by the Czech and the Slovak National Societies of internal medicine. Daniel Sereni suggested topics to be presented in two weeks.

Geneva 2014(JP Gaspoz)

JP Gaspoz gave short update on the Geneva Congress to take place 14 - 17 May in 2014. He also mentioned that meeting between EFIM and SGIM was very productive and the congress planning contract will be strictly followed.

8. EFIM Congress 2015 Moscow (Valentin Kokorin)

Valentin Kokorin gave a short intro on Moscow and then presented Crocus, the international Expo Centre. The idea is to combine the National Society congress with EFIM congress. Proposed registration fee is 250 USD p/p.

9. ESIM:

Report Winter School (Werner Bauer)

ESIM winter 2012 was a big success. Unfortunately Verena Briner was unavailable to attend the AC meeting, therefore W Bauer gave the presentation. 38 Residents from 19 Countries and 15 Speakers from 9 Countries participated at the school. School was very successful. The most popular lectures were the CPC and Case presentations, but in general all the presentations received very good rating. Residents enjoyed during their social activities visiting the mountains, the ice pavilion etc . At the end they were all awarded with a Swiss knife. JW Elte courageously took over Verena's role when the Friday walk ended with a radius fracture for Verena.

10. ESIM: Report Summer School (Erdal Akalin)

Erdal Akalin presented ESIM Summer school that took place in Kusadasi, Turkey 3 - 6 September, 2012. Total 41 residents from 21 countries attended the school. The

programme was excellent and the residents gave very high rating on the course content and the learning. Rating results were presented. Average score received was 8.6. Erdal Akalin pointed out that there was lack of speakers from National societies and EFIM should encourage the National societies to propose speakers. In order to improve ESIM, Erdal Akalin added that back up guest speaker should be invited. Serhat Unal suggested asking support from other societies to establish better school. Nica Cappellini said that residents should be involved in EFIM after finishing the course on which Dror Dikker pointed out that the Israeli society of IM is supporting 2 - 3 residents every year by granting them 500\$ scholarship and asking them to write about the experience gained during attending ESIM. Ramon Pujol asked whether national societies receive feedback from the residents and said that this is very important point to be carried forward in the future.

11. ESIM: introduce new ideas (Lubos Kotik)

Lubos Kotik proposed few new ideas to be implemented in the ESIM school. Lubos suggested, that the residents of the school are asked, to offer lecture about some clinically interesting cases and practicaly usefull topic of their primary interest. He proposed these lectures to last 15 minutes including discussion.

This can be added in their CV as a lecture on international forum. Topics selected for discussion could be avialable for all participants in advance. Participants can prepare their oppinions about the problem. The person who is interested to answer may prepare some slides. Another point that Lubos Kotik mentioned is the importance of including experienced lecturers in these discussions.

12. ESIM Survey (Shirley Rigby)

Shirley Rigby gave the results from ESIM survey. Shirley informed the AC members that only 83 resident out of 427 responded to the survey. The return was very low. She also specified that ESIM is unique school and EFIM should publish the results in EJIM. Shirley suggested using Facebook groups as a solution to keep the residents involved in EFIM activities.

13. Bilateral Meetings EFIM / National Societies and lack of communication (Ramon Pujol)

Ramon Pujol informed AC members about the bilateral meetings organised the last AC meeting in Tel Aviv. A short overview was given on the following meetings:

- EFIM Meeting with Portuguese Society of Internal Medicine
- EFIM Meeting with Spanish Society of Internal Medicine

Future meeting is planned with the Turkish society of internal Medicine.

The idea behind these meetings is running the project on generalism and linking different experiences. Ramon Pujol also pointed out the lack of communication with the national societies and asked the representatives to remember and involve their societies in EFIM activities. In addition Ramon presented the Generalists and Specialists project to the AC members with an idea to possible reach consensus between generalists and specialists on the benefit of patients.

14. New Members: FADOI, Cyprus and Albania (Jan Willem Elte and Ramon Pujol)

Ramon Pujol gave word of welcome to the new members. Present members of FADOI were given EFIM certificate to officially declare EFIM membership. Dr. Vescovo was extremely happy to accept EFIM certificate and as he mentioned FADOI is very eager to be part of EFIM and fully involved in EFIM activities.

Representatives from Albania and from Cyprus weren't able to attend the AC meeting but sent official letter to acknowledge EFIM membership. AC members approved Albanian Society and Cyprus Society of Internal medicine as EFIM members.

15. Congress Planning Document (Jan Willem Elte)

Jan Willem Elte introduced the Congress planning document to the AC members. The congress planning contract and the congress planning document have been legalised by a lawyer and will be strictly followed when organising ECIM congress starting in Geneva 2014. Prague organiser received copy for their convenience and will gladly follow the guidelines listed in these documents. For the 2014 congress both party SGIM and EFIM will sign the documents agreeing to the terms and the conditions listed in the document. Congress planning document and contract have been already sent to the Swiss organisers for signature.

16. EFIM Website Development (Roger Duckitt)

Roger Duckitt gave a presentation on the current EFIM website and key objectives to the future EFIM website. He informed the AC members that professional consultants was engaged to review the current EFIM website.

Roger Duckitt presented the following EFIM website objectives:

- Increase the volume
- Raise awareness and reputation of EFIM
- Bring medical professionals together: become a 'voice
- Promote medical events
- Increase journal subscriptions
- Introduce community elements

Following the objectives Roger presented the expert review and the ideas for change of the design. He pointed out the strategic direction where he specified the importance of engaging the member countries and creating the community platform. Communication subcommittee was shortly introduced consisting of:

- Exec / Admin. Council / YI / Elsevier
- Fellows / ESIM Alumni
- Web developers / professionals.

He then mentioned the three Key - Work Streams:

- 1) Increasing the Membership by creating members access and registration database
- 2) Education by accessing EJIM journal through EFIM website
- 3) Young Internists - meetings and surveys.

Roger Duckit asked all the national societies once again to publish EFIM website on their national societies websites.

17. Clinical Research Seminar 2012 (Daniel Sereni)

Daniel Sereni presented the programme of the Clinical Research Seminar that was held 2 - 4 July in Paris. This seminar was sponsored by Amgen. 38 applications were received from 9 different countries of whom 15 applicants were selected. Seminar was held over two days and a half with 11 lectures and workshops. The evaluations from the seminar received were very high and positive. The following remarks were given:

- More time overall
- More lectures and workshops on statistics and methodology
- More discussions of papers

Participants were asked to present research work. The interest was very high however it is not possible to accept more applicants due to finance reasons. Chris

Davidson suggested providing a day workshop, however Loic Guilleving added that it is not good having more than 15 applicants.

18. Foundation (Daniel Sereni)

Daniel Sereni presented the activities on the FDMIE for 2012 and the plan for 2013 and 2014.

The activities included the Clinical Research Seminar in 2011, 2012, and the bursaries for ESIM Saas Fee 2012 and ESIM Kusadasi 2012.

Daniel Sereni mentioned the research grants given for Young Internists who intend to develop research in the field of rare diseases in adults. The grants of 20 000€ each were given for maximum of one year. Daniel then presented the Laureates. The plan for 2013 included the following:

- Communication
- Meetings and contacts in Paris and Switzerland

Following projects were mentioned for 2013

- ESIM bursaries in 2013
- Research grants in 2013
- Participation and support to Prague Congress.
- Musical events in 2013 and 2014.

Daniel Sereni specified how important the collaboration between FDIME and the national societies is and pointed out the need for continuing this collaboration closely.

19. Young Internists (Lenka Bosanska)

Lenka Bosanska gave a presentation on the Young Internists group and the activities that the Young Internists Subcommittee organised in the past year which included the communication with the EC through the teleconference calls, involvement in the Clinical Research Seminar, organising the 6th YI Day for Madrid Congress and distributing the flyer, Single Case Reports and YIs & YI Assembly communication. Short input was given on the engagement of the YI in each EFIM WG and the activities and updates on EFIM website. Carla Araujo was then invited to present the YI Secretary report.

Main YI project for 2012 was the Medical Error Reporting Survey. Statistics and results were shown on this project. Nica Cappellini asked whether the results from the survey will be published on which Lenka Bosanska replied that the response was too low for the results to be published. Dror Dikker added that it will be very important to carry a survey knowing how many internists stay internists. Shirley Rigby suggested that it is very important that YI are involved in the congress and the congress assist them with low registration and accommodation fees.

20. EFIM Fellowship (Werner Bauer)

Werner Bauer encouraged all the representatives to become EFIM Fellow. He then mentioned the importance of marketing the Fellowship and pointed out the benefits that each Fellow receives as PIER access, discounted registration fees, Fellow lunch Symposium during the congress and EJIM subscription. Werner Bauer mentioned that YI should be allowed to become Fellows and suggested creating another Fellowship category for YI only. Fellowship should become network for internists in Europe.

21. Progress report EJIM (Peter Bakker)

Peter Bakker presented EJIM Progress Report and excused Karena Grundy who was not able to participate this meeting. He highlighted the latest achievements:

- EJIM publication frequency increased to 8 issues in 2012, scheduled to increase to 10 in 2014 and 12 in 2016.

- Rotation of editorial board
- Results of the monthly submissions in 2012
- Decrease in manuscript handling times and publication time
- Increase in Impact Factor to 2.00 which ranks EJIM as 45th out of 153 in the category Medicine, General & Internal.
- Increased online usage
-

Geographical submission and acceptance were presented with Italy and Spain in the top countries. Online access was then presented via Library Connect and Health Advance and the articles available to download together with the top 10 articles downloaded. The Key Marketing objectives for 2012 are:

- Increase individual subscriptions
- Increase institutional subscriptions
- Increase impact factor via content awareness promotions online,
- Increase usage on HealthAdvance platform via print and online user interface promotions and via PediatricsAdvance.com

There are a few ongoing 2012 activities in progress among which are discounted subscription campaign, promotional materials at conferences, HealthAdvance branded iPad & smartphone app etc. List of the key exhibits in 2012 was presented. The conclusion was given as EJIM being the flagship of the European Federation of Internal Medicine and the English language journal for the National Societies.

Dror Dikker said that EJIM should be the voice of EFIM and suggested guidelines to be written and published in EJIM for submitting articles. Daniel Sereni supported Dror's statement and said that EJIM can become leading journal in the world.

22. Administrative Council Meeting Spring 2013, Finland

Kim Petterson presented Finland as a host for the next EFIM Spring meeting. The meeting will take place 9 - 11 May at the Hilton Kalastajatorppa hotel. He then welcomed all the representatives of the EFIM AC to Helsinki and added that the Finnish society is already working on organising the meeting and the social programme.

23. Any other items: to be notified to the Secretary General in advance of the meeting

- Next AC meeting will take place in Helsinki, Finland, 10 May, 2013

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